



CIRCULAR

Information: ✓

Action Required: ✓

Ref: DS&S 224/2020

From: Director General Strategy & Support

To: Heads of College Network, Heads of State Schools

Subject: Onboard School Transport Supervision, Arrival Supervision, Dismissal Supervision, Designated Area (Common Area/Class) Supervision and In-Class Supervision for State Schools in Malta and Gozo

Date: 15th September 2020

Reference is made to five applications for supervision duties for scholastic year 2020/2021:

1. Onboard School Transport Supervision
 - This supervision applies only for primary school employees. School Transport Supervision is allocated on school transport routes that have kindergarten students onboard the school transport vehicle. Supervision on these routes will be done for all students on the vehicle.
2. Arrival Supervision

This supervision applies for primary, middle and secondary schools' employees. Arrival Supervision is performed before school day starts.
3. Dismissal Supervision
 - This supervision applies for primary, middle and secondary schools' employees. Dismissal Supervision is performed after school day ends.
4. Designated Area (Common Area/Class) Supervision
 - This supervision is done in the morning before the school day begins and applies for primary, middle and secondary schools' employees. These supervisors will supervise students in common areas and classrooms before lessons begin.
5. In-Class Supervision (only for warranted teachers)
 - This supervision applies for primary, middle and secondary schools' employees. This in-class supervision is done during the school day for timetabled lessons. Student supervision is paid once the warranted teacher exceeds the teaching load as stipulated in the GOV-MUT agreement.

The application for all types of supervision is now open for educators and/or general grades within State Schools.

Supervision duties can be found in the annex to this circular.

Applications are accessible through the following link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=O3ivQUNSKEy3pGcsC57e0ubFVGpmLOVEkpQwyj25Uf9UOVM1WDFPRUxXSUJRR0NRRDQ3SThOQU43Ti4u>

Educators and general service grades need to apply for **all** type of supervision in order of preference.

The first call off of these applications will be Sunday 20th September 2020 noon please apply by this deadline. The application will remain active after this date and late applicants shall be considered at a later stage.

Maria Galea

Director General