



**Circular No HR 03/2022**

Ministry for Education, Sport, Youth, Research  
and Innovation

26<sup>th</sup> April 2022

To: Permanent Secretary,  
Directors General, Directors,  
Heads of College Network, Heads of School (State Only),  
Learning Support Centre Coordinators,  
Heads of Section/Units

## Summer Catch-Up Educational Programme 2022

### Expression of Interest from amongst Public Officers in the grades of Teacher

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) is inviting Teachers (Primary/Secondary) who are interested in performing duties as National Coordinator or Centre Coordinator of the Summer Catch-Up Educational Programme to submit their application.

The programme will run from Mondays to Thursdays for 8 weeks as from the 2nd week of July 2022 until the first week of September 2022. Due to the preparatory nature some tasks, centre coordinators will be required to start duties a number of weeks prior to the start of the programme. The National Coordinator will be required to start duties during the month of May 2022.

An information meeting for prospective applicants will be held on Wednesday 27<sup>th</sup> April 2022 at 15:00 – this can be accessed through the following link: [Click here to join the meeting](#)

Kindly note the following information:

1. The online application form will be available at the following link <https://forms.office.com/r/P5v4nas2iH> until **noon (CET) of Monday 2<sup>nd</sup> May 2022**.
2. When filling in the form, please ensure you are logged in to your own ilearn account since your identity will be captured automatically. After submitting the form, you will receive a confirmation email.
3. In the case of centre coordinators, selection will be by seniority. Applicants wishing to be considered for duties as National Coordinator will be required to sit for an interview.
4. An all-inclusive remuneration of €17.59 for each 40-minute time slot will be given, covering the contact time as well as remote preparation.
5. The programme will be delivered in person at selected regional centres as listed in the online form as well as virtually or through a simultaneous combination of both. Coordinators are required to be present at the respective centres they are assigned to.

Mary Scicuna  
Director Human Resources  
MEYR

